

**THE WARMLINE FAMILY RESOURCE CENTER**  
**currently seeks applicants for the following part-time position:**  
**COMMUNITY PARENT**  
**5 - 10 hours per month**  
**\$13 per hour**

The mission of WarmLine Family Resource Center is to provide information, education and support to promote and strengthen the foundation of families and children with special needs so they can face the challenges of the present and create new dreams for the future.

WarmLine Family Resource Center is looking for dynamic Community Parents. This position staffs WarmLine events and trainings in the Sacramento, Yolo, Placer, El Dorado region. At events, Community Parents provide parent-to-parent support to the families we serve and encourage them to connect with other families to increase: social connections, knowledge of parenting and child development, concrete supports in times of need, and resilience. At trainings, Community Parents assist with setup, welcome participants and provide support to the presenter.

**Duties:**

- Staff monthly events, including family activities, play groups, parent trainings and outreach.
- Provide peer parent and family support by listening and using family centered service.
- Maintain confidential information; respect and protect the confidential nature of information, events, and circumstances of children and families.
- Participates in special projects, assignments and tasks as needed.

**Qualifications:**

- Reside in Sacramento County, Yolo County, Placer County, El Dorado County or Nevada County
- Is a parent or family member of a child with a disability or delay
- Is familiar with the Early Start Program and Special Education
- Can work nights and weekends
- Values and respects diversity of culture, families, circumstances, and viewpoints;
- Is able to listen with compassion and be collaborative;
- Is able to work well with others
- Is comfortable using computers
- Bilingual preferred. Candidates who speak Hmong and Russian encouraged to apply.

**TO APPLY:**

Please submit: Cover Letter, Resume, and completed WarmLine application (all three items must be included) by email to <http://bit.ly/2Cq8w5r>. *Applicants who do not include all documents will not be considered.* Complete job description and WarmLine application form can be downloaded at: . *Applicants who do not include all documents will not be considered.* **Do not contact organization directly.**

WarmLine Family Resource Center is an Equal Opportunity Employer (EOE). Qualified applicants are considered for employment without regard to age, race, color, religion, sex, national origin, sexual orientation, disability or veteran status. If you need assistance or accommodation during the application process because of a disability, it is available upon request. WarmLine Family Resource Center is pleased to provide such assistance, and no applicant will be penalized as a result of such a request.